# Tech App of the Week



Post-it

#### **Overview:**

How meeting have you attended where they ask you to write something down on a post-it note and place it on a wall or as a classroom teacher you have asked your students to write down responses on a post-it to a question that you have posted Then we take our mobile device to take a picture. With post-it app you can do more than just take a picture, you can edit, add, write on each post-it, group them, and even change the color of the post-its.

#### Some features:

- Capture 50 post-its at a time
- Organize notes
- Edit notes
- Combine boards
- Share
- Work as a team

## URL for Apple iTunes: <u>https://itunes.apple.com/us/app/id920127738?mt=8</u>

So how does the app work?

I placed several posted notes on a wall in my house, as you can see in the photo below





I selected the app from my iPad or iPhone, and select Capture New Board.

Aim your camera at the image you want to take and press and hold the button at the bottom or select Photo Gallery at the right to access your photos.



Once the photo taken it will allow you to select or deselect each of the post-it notes that you might want to keep. The post-its turn green and have an arrow in them. As seen below.



You can either Retake the photo or Create Board.



If you select create board, it removes the background image and only keeps the post-its as seen below



If you click on the board it will place them in an alignment similar to the next page, where you can select individual post-it notes



If you click on one of the post-its you have some options



At the top right, you can select Edit or share

Edit 📫

In addition at the bottom, you can: Trash, rotate, see the original image or



You can Trash it, rotate it, edit it, tag it,

To edit the post-it, click Edit icon at top



Once open, you can use color markers to mark on post-it.

If you select Paint drop icon, , you can change the background color of the post-its.





Once you complete, click done or cancel. This takes you back to the post-its. Edit additional ones until you are complete. If you are done, click back arrow in the top left part of the screen.

## Sharing:

At the top of the screen you will see 3 options:



- Option One: Take another picture
- Option Two: Add Note
- Option Three: Share

Select Option 3 to share. You have 2 choices:

- Share Board
- Export Board



If you select Share Board, the choices: Airdrop, Email, Save Image, Print and any additional apps based on what is downloaded on your iPad or iPhone.

	<b>AirDrop</b> . Share with people nearby. If you don't see them, have them turn on AirDrop in Control Center on iOS, or go to AirDrop in Finder on a Mac.		
Mail	Twitter	Evernote	More
Save Image	Print	More	

If you select Mail, it will access your mail app that you have installed. It will send the board as a PDF. Or you can save it to your photos or print it. By selecting more you have additional choices.

If you select, Export Board the following options are:

- Board Export format
- PDF
- PowerPoint
- Excel
- Images (Zip)



This completes the basics of Post-it Notes App. I'm including some additional resources to help you better understand the app.

### Learn More about Post-It App

- <u>http://www.post-</u> it.com/wps/portal/3M/en\_US/PostItNA/Home/Ideas/Plus-App/
- http://www.cnet.com/how-to/capture-and-share-meeting-notes-withpost-it-plus-app/

The below app just talks about using post it's in the classroom.

• http://www.edutopia.org/blog/sticky-note-teaching-tool-ben-johnson